



Oversight and Transformation Board

Board Meeting Summary Notes

At the NWCSF Board meeting on 6th July 2021 it was agreed to step down the current NWCSF Board and replace it with a new Oversight and Transformation Board. The purpose of this new Board is to:

- Receive Stakeholder Council and Delivery Group reports, consider progress against agreed aims and identify issues for escalation.
- To drive forward implementation of the NWCSF recommendations across NHSEI and partner healthcare organisations.
- To provide accountability, decision-making, and information.

The current Board members are:

Board Member	Role
Margaret Kitching (Chair)	Senior Responsible Officer - NHSEI
Dr Una Adderley	Director - NWCSF
Dr Mike Burrows	Network Coordination Director – AHSN Network
Helen Balsdon	Florence Nightingale Digital Leadership Fellow (Lead on Digital Nursing Workstreams: Practice and Research) – NHS X
Dame Christine Beasley	Lay Member
James Cook	Director for Community Care, Mental Health and Ambulance Improvement Support - NHSEI
Liz Fenton	Deputy Chief Nurse – Health Education England
Dr Jo Fillingham	Deputy Chief Allied Health Professions (AHPs) Officer - NHSEI
Rob Jamison	Finance Manager - NHSEI
Catherine Morgan	Regional Chief Nurse: East of England – NHSEI
Sarah Norton	Deputy Director, Community Health Care – Department of Health and Social Care
Mark Salmon	Representative from NICE
Sam Sherrington	Deputy Director Community Nursing - NHSEI
Professor Deborah Sturdy	Chief Nurse: Adult Social Care – Department of Health and Social Care
Anne Trotter	Assistant Director – Education and Standards – The Nursing and Midwifery Council (NMC)

These notes summarise the business of the first meeting of the new Oversight and Transformation Board.

- As the July 2021 Strategy Board Meeting had been 'de minimis', so although the minutes for the March Strategy board meeting had been agreed as an accurate record, the Matters Arising had not been formally reviewed at a Board meeting. It was noted that the outstanding Matters Arising from the March Strategy Board had now all been completed or were in process of being actioned.
- The minutes from the NWCSF Board Meeting (6th July 2021) were agreed as an accurate record. It was noted that the Matters Arising had now all been completed or were in process of being actioned.



- c. The minutes from the NWCSF Stakeholder Council Meeting (16th July 2021) were shared for information. It was noted that the previous meeting had covered consultations relating to Digital Imaging, Wound Management Digital Systems (WMDS) and Options of Supply and Distribution. The NWCSF is currently seeking to increase health and care professional representation on the Stakeholder Council.
- d. Minutes from the NWCSF Delivery Group 20th July 2021 were shared for information. The NWCSF no longer plans to develop a wound image library, due to the legal complexities around clinical image sharing coupled with the success of the online learning resources which had reduced the need. However, the NWCSF education team is ensuring that the NWCSF online learning resource imagery and the NWCSF Digital Imaging Recommendations include diverse skin colour images. In addition, the NWCSF has a designated diversity advisor, with expertise in wound care and skin colour who is providing advice across the whole programme.
- e. The NWCSF 2021-2024 Budget Report was presented. No issues of concern were noted.
- f. The NWCSF Pressure Ulcer Surveillance work for acute providers was discussed. This work is being aligned with GIRFT work and the Model Hospital Improvement agenda and being piloted with a small number of acute provider organisations. Three explanatory articles are being published in Wounds UK to inform the tissue viability community about the coming changes.
- g. The implementation of the NWCSF Core Capabilities Framework was discussed and ideas sought for increasing uptake. An awards system was proposed, and this will be explored further.
- h. A proposal for exploring barriers and enablers to the adoption of digitisation was discussed and will be explored further.
- i. The Board supported the procurement of dedicated comms support for the NWCSF.
- j. The Risk Register Report was shared, and it was noted that the level of risks has continued to reduce.