1. declarations of interest were received, and the minutes of the previous meeting were agreed. These documents will be posted on the NWCSP web site.

2. Matters Arising:
   a. The NWCSP is awaiting a response from NICE to their letter requesting a meeting.
   b. Community CQUINS for Lower Limb and Pressure Ulcers have been confirmed for April 2020- March 2021 (CQUIN Guidance and CQUIN Indicator Specifications).
   c. GIRFT continues to be interested in collaborative working with the NWCSP in relation to improving wound care in the community.
   d. A Memorandum of Understanding has been signed between the AHSN on behalf of the NWCSP and the Health Technology Partnership (for which the ABHI provides the secretariat).

3. NWCSP Workstream Update Report
   a. Stop the Pressure: e-learning modules are being developed.
   b. Lower Limb: The feedback to the consultation was reported. Implementation planning is beginning, and a consultancy has been engaged to develop the business case for improving care.
   c. Surgical Wounds: The Surgical Wounds closes on 21st February 2020. In response to a request from the Supply and Distribution workstream about negative pressure wound therapy, and following a consideration of the current research evidence, it is the view of the Surgical Wounds workstream that it should not develop clinical guidelines for NPWT but make recommendations about what action is needed to develop such guidelines.
   d. Data and Information: Work is ongoing to pilot the use of SNOMED CT terms to enable identification of patients with wounds in the Community Services data set.
   e. Education: Health Education England (HEE) has provided funding that will will support the e-Learning for Healthcare team, working in collaboration with Higher Education Institution colleagues, to begin the development of online wound care modules for non-specialist clinicians.
   f. Supply and Distribution: The draft National Classification System will be reviewed, and further consultation will be undertaken. The results of the feedback about the draft Wound Care Product specifications will be shared with the relevant organisations such as NHS Supply Chain. A Supplier Engagement Event is taking place on 25th February.

4. The NWCSP Stakeholder Council report for 12th December was received.
5. The NWCSP Risk Register and Stop the Pressure Risk Register were received.